

Sustainable Furnishings Council Membership Application

Send the completed application to admin@sustainablefurnishings.org OR Mail with Dues payment to:
Sustainable Furnishings Council, 100 East King Street, Suite 1, Edenton , NC 27932

STEP 1: Fill out the Company Information

Company / Organization Name: _____
 Primary Contact: _____
 Address: _____
 City: _____ State: _____ Postal Code: _____
 Country: _____
 Company/Organization Phone: _____ Fax: _____
 Company email: _____ Contact email _____
 Website: _____

STEP 2: Check Membership Type

Applying for: (Check One)

New Qualifying Member

Contributing Partner

Exemplary Recognition

First complete Qualifying Member Process
 Then request evaluation for exemplary recognition.
 There is NO additional fee for Exemplary Recognition

STEP 3: For NEW Qualifying Member and Contributing Partner: Check One to Indicate Your Annual Dues Level

Dues level is based on the Coporate Annual Sales or Institutional Budget

Up to 500,000	\$250	\$500,001-1 Million	\$750	\$1-5 Million	\$1,250
\$5-25 Million	\$1,500	\$25-50 Million	\$1,750	\$50- 150 Million	\$2,000
		\$150 Million +1	\$3,000		

STEP 4: Sign the SFC Commitment Pledge:

SFC Member Commitment Pledge (To be posted on SFC website and applicant website)

We agree with the Sustainable Furnishings Council's beliefs and goals, and commit to supporting the organization in affecting positive change. We understand the importance of the triple bottom line profit assessment of PEOPLE-PLANET-PROFITS representing a healthy balance between social equity, environmental concerns and local economies.

We seek continual improvement in our products, practices and operations, and commit to SFC's Core Values as summarized:

- We seek legally-logged wood from vendors who have a verifiable chain of custody
- We reduce unsustainable raw resources and known toxic substances thoroughout our business
- We recycle in our operations, purchase recycled content and create recyclable products
- We reduce and reuse packing/packaging materials and reduce transportation needs
- We learn about Life Cycle Analysis as the best measure of a product's environmental impact
- We educate our customers on sustainability and supply them with meaningful certifications
- We partner with our employees in making choices for sustainability, including personal and company energy reductions, paying a Living Wage, and maintaining high safety standards
- We contribute to the economic and environmental health of our local and global communities

This confirms our commitment to advancing sustainable practices in the home furnishings industry.

SIGNED:

Type/Print Name

Authorized Signature

Title of Authorized Signatory

Date



STEP 5: Corporate Members : Complete and Sign the SFC Best Practice Agreement



Best Practice Agreement for Corporate Members (To be posted on SFC website and applicant website)

We align ourselves with the SFC by continually improving our products, practices and operations. The best practice criteria we are currently in compliance with and the improvements we are implementing this year are indicated here.

Please check all that apply, indicating Yes, No, or N/A.

1. Yes No N/A We make a conscious effort to manage our materials selection, seeking materials we are confident are sustainable, such as legally harvested forest products, responsibly produced plantation products, and recycled content.
2. Yes No N/A We factor disassembly, recyclability and product reclamation into buying decisions.
3. Yes No N/A We offer a product reclamation/product reuse policy.
4. Yes No N/A We use recycled or recyclable packing/packaging materials, offer blanket-wrap transportation arrangements for customers and have a carton return/reuse policy.
5. Yes No N/A We ask for verifiable chain of custody documents (i.e. legal logging certifications) before buying products containing wood.
6. Yes No NA We have decreased our use/acceptance of known toxic chemicals for treatments, binders and finishes, replacing compounds that compromise indoor air quality and are harmful to human health.
7. Yes No N/A We are asking our vendors for textiles that have a lower environmental impact, i.e organic cotton in place of conventionally-grown cotton, as well as seeking other eco-friendly textiles.
8. Yes No N/A We are moving forward on doing a Life Cycle Assessment and/or are applying for SMaRT certification.
9. Yes No N/A We extract, manufacture and distribute for consumer use within a 500 mile radius for at least a portion of our product line.
10. Yes No N/A We hold third party certifications for some of our products, or as a store, we promote and educate the consumer on the meaning of various third party certifications.
11. Yes No N/A We take responsibility for sharing our commitment to sustainability up and down our entire supply chain, rewarding our vendors with increased business for partnering with us on sustainability issues.
12. Yes No N/A We have a written Social Responsibility Code of Conduct that is a baseline for employee relations.
13. Yes No N/A We have written and distributed a Supplier Social Responsibility Code of Conduct for our vendors and conduct training at our partner facilities on the adoption of same.
14. Yes No N/A We and our partners meet or exceed all local health and safety codes and can document our health and safety working conditions in all our facilities/stores.
15. Yes No N/A We pay a living wage rather than minimum wage and extend that around the globe.
16. Yes No N/A We have participated in or sponsored in-store, community and/or regional educational events on sustainability and the environment.
17. Yes No N/A We investigate and mitigate any negative environmental impacts from our operations.

- 18. Yes No N/A We save paper and other office resources with a policy expressing an aversion to excess written documentation.
- 19. Yes No N/A We have had an energy specialist or utility company audit to measure our conventional energy usage and are on track to reduce it.
- 20. Yes No N/A We are replacing a portion of the energy we consume with certified renewable energy, either directly, via a program of our local utility, or via Green e-Power.
- 21. Yes No N/A We have replaced outdated and inefficient equipment, identified and changed wasteful resource procedures and implemented tighter operational controls.
- 22. Yes No N/A We have increased the use of day lighting and /or are upgrading to more energy efficient lighting system.
- 23. Yes No N/A We make only verifiable sustainability claims in adherence with FTC mandates against greenwash and in support of their Environmental Marketing Guides.
- 24. Yes No N/A We are committed to conducting training in-house and in the broader community about global climate change and our partnership with the SFC.

ACTION PLAN: We are planning to take the following actions this year:

1. On reducing energy consumption:

2. On how we will manage our primary material or service to a more sustainable direction:

3. On education and promotion of the sustainability cause:

We will post our SFC Membership Seal in our places of business, on our web sites, in our marketing materials and distribute it to our staff, vendors and customers.

Company CEO or Authorized Officer - Print Name

Signature

Date

